

Procedures for Kangoshi and Kaigofukushishi Who Have Passed the National Examinations To Work as EPA Nurses and Care Workers (For Passers)

Acceptance Support for Foreign Professional Department
Japan International Corporation of Welfare Services (JICWELS)

1. Introduction

The following procedures are required if the EPA candidates who came to Japan under the Economic Partnership Agreement(EPA) wish to continually work as an EPA nurse or a care worker after having passed the national nursing examination or the national examination for certified care workers.

2. Procedures

(1) Applications for and Acquisition of License and Registration Certificate

Before working as a nurse, it is necessary to submit an application for the license after having passed the national examination and register in the nurse registry managed by the Ministry of Health, Labour and Welfare (MHLW). As for care workers, it is necessary to register in the registry of certified care workers after having passed the national examination. The procedures for the licensed nurse and the certified care worker are specified below.

1) Application procedures of Nurse's license

Please visit the desk of the public health center that supervises your residential area (or the prefectural government's office in certain prefectures) in order to submit an application for your license with the following necessary documents of [1] through [4] as blow;

[1] "License Application Form": Available at the public health center desk or to download from the following URL for completion.

<http://shinsei.e-gov.go.jp/search/servlet/Procedure?CLASSNAME=GTAMSTDDETAIL&id=4950000000814&fromGTAMSTLIST=true&SYORIMODE>

*Revenue stamps worth 9,000 yen must be affixed in the space provided as the registration license tax.

[2] "Medical Certificate": The prescribed form is attached to the license application form. The certificate must have been issued within one month.

[3] "Resident Card": Must have description of nationality etc.. And also, must have been issued within the last six months. This card may be applied for and obtained at the desk of the municipal government office, where your residency is registered. *Photocopy is not available.

[4] "Postcard for Certification of the Nurse License Registry" (Ordinary postcard is also acceptable): Write your address and name on the front and your name on the reverse.

*Affix a 62-yen stamp or 342-yen stamps (in case of express mail).

Your license will generally be issued within around three months after completing the procedure. If you wish to submit an "Application for Change of Status of Residence" during the period, please use a copy of

the “Certificate of the Nurse License Registry” instead of a copy of the license.

<Inquiries>

- Person in charge of nurses’ licenses of the public health center supervising your residential area or of the public health bureau/department of the prefectural government
- License Registration Section, Examination & License Department, Medical Professions Division, Health Policy Bureau of MHLW TEL: 03-5253-1111 (Extension: 2577)

2) Application Procedures of Care Worker’s Registration Certificate

Please send necessary documents [1] through [3] below to the following address by simple registered mail.

[1] “Registration Application Form”: Fill in the form enclosed together with your certificate of passing.

* Revenue stamps worth 9,000 yen must be affixed in the space provided as a registration license tax.

[2] “Certificate for Acceptance of the Transfer Payment of Registration Fee”: Affix the original of the “Certificate for Acceptance of the Transfer Payment” with a seal certifying that 3,320 yen has been paid as the registration fee to the affixing sheet.

[3] “Resident Card with Nationality and Other Necessary Information Described”: This card may be applied for and obtained at the desk of the municipal government office, where your residency is registered.

<Delivery and Inquiries>

Registration Division of the Center of Social Welfare Promotion and National Examination
Address: 1-5-6 Shibuya, Shibuya-ku, Tokyo 150-0002, Japan
TEL: 03-3486-7511

3. Employment Contract

After acquiring the national license, you will start working as an EPA nurse/care worker, not as a candidate for Kangoshi/Kaigofukushishi. Therefore, please change your current contract of employment or conclude a new employment contract.

As for the terms and conditions of the contract, certain requirements, including equivalent compensation, must be satisfied.

4. Application for Change of Status of Residence

When working as an EPA nurse/care worker, submit an application for change of status of residence at the regional immigration office with jurisdiction over your district of residence. Please take the following necessary documents of [1] through [6] with you.

Your status of residence will be allowed for “designated activities (EPA nurse or care worker).” A maximum of 3 years will be given to the EPA nurse/care worker as a period of residence. Then, renewal will be required before the expiration of the effective term.

(1) For employment at the same hospital/facility as before the qualification acquisition

- [1] “Application for Change of Status of Residence”: Available at the regional immigration office desk or to download from the following URL for completion.

<http://www.moj.go.jp/ONLINE/IMMIGRATION/16-2-1.html>

*Please use the format of “16 Status of Residence/Purpose of Entry other than above”.

- [2] “Photo (4 cm in height and 3 cm in width)” one copy:

*The photo must be a clear frontal shot with no hats or background within three months prior to the application.

*Write applicant’s name on the reverse side of the photo before affixing it to the application form.

- [3] “Passport & Residence Card (Alien Registration Certificate)”: Must be shown at the time of application.

- [4] Copy of the “Contract of Employment”: which is prepared under 3 above, specifying the contents of your activity, its period, your status and compensation, and other necessary information, after obtaining the national license, are specified.

- [5] “Certificate of Taxation (or Tax Exemption) for Resident Tax” and “Certificate of Tax Payment”: which specifies your annual total income and tax payment situation are specified.

*Please ask your accepting facility to issue them. If they are not issued from the ward/municipal office due to your relocation or any other reason, please consult with your nearest regional immigration office.

- [6] For nurses: A copy of the “Nurse’s License” or a copy of the “Certificate of the Nurse License Registry.

For care workers: A copy of the “Certificate of Care Worker Registration”

*When your “Certificate of Care Worker Registration” is not available at the time of application, please take your “Certificate of Passing the National Examination for Certified Care Workers” with you.

Please take a copy of your “Certificate of Care Worker Registration” to the regional immigration office when it is issued and available to you.

(2) For a change of a place of work after the qualification acquisition

You cannot work at any place of work other than that designated in the certificate of designation for the status of residence. When an EPA nurse/care worker changes a place of work to where except being designated in the certificate of designation, it is necessary to obtain permission to change the status of residence at the regional immigration office by taking a necessary procedure. You are also required to report to JICWELS.

<Inquiries>

- Acceptance Support for Foreign Professional Department of JICWELS
Email: shien@jicwels.or.jp
TEL: 03-6206-1138

In that case, please prepare the following documents of [7] through [9], in addition to the above [1] through [6]. Please note that besides these, additional documents may be required during the examination process after the application.

- [7] Certified copy of corporate registration and financial statements of the accepting facility

[8] Brochure and/or profile of the accepting facility, etc.

[9] Document certifying that the same amount of compensation as a Japanese national or more will be paid

5. Q & A

Q1. Is it possible to provide services at the residence after acquiring a national license?
A1. Since April 1, 2017, it became possible for EPA care worker to engage in operations to provide services at the residence after acquiring a national license. However, to provide services at the residence, the enterprise place which provides service at the residence must meet certain requirements. And also, EPA care worker has to apply for change of status of residence at the regional immigration office. When you provide services at the residence, please consult with JICWELS beforehand.
Q2. Is it allowed to bring my family over to Japan?
A2. Only the spouse or child (children) supported by an EPA nurse/care worker is allowed to stay in Japan. Please consult with JICWELS about the necessary procedures to bring your family over here. http://www.moj.go.jp/ONLINE/IMMIGRATION/ZAIRYU_NINTEI/zairyu_nintei10_21_07.html
Q3. Is it possible for the spouse coming to Japan to work here?
A3. Working in Japan under the residential status given to the family members of an EPA nurse/care worker is not permitted. However, it is possible to work for 28 hours maximum per week with permission of activities other than those permitted under the status of residence previously obtained from the Regional Immigration Bureau. Please access the website of the Ministry of Justice for the applications procedure for permission of activities outside the scope permitted: (http://www.moj.go.jp/ONLINE/IMMIGRATION/16-8.html)
Q4. Can I transfer to another facility for working?
A4. Under this system, it is possible to work for another facility after concluding an employment contract with a new facility and obtaining permission for change of status of residence from the Regional Immigration Bureau. However, many of the institutions (facilities) accepting candidates for nurses and care workers strongly expect you to continue to work for them. JICWELS also hopes that you will continuously work at the same facilities after acquiring a national license. We recommend you to make a careful judgment by consulting with JICWELS.
Q5. Is it possible to work in Japan again after returning to my country following the acquisition of a national license?
A5. It is possible to work as an EPA licensed nurse/certified care worker in Japan after obtaining the status of residence for designated activities again through introduction by JICWELS and your deploying coordination institution. For acquisition of the status of residence for designated activities, conclusion of the employment contract and other prescribed procedures are required. Please submit an application to the deploying coordination institution in your country first.

<Inquiries>

Japan International Corporation of Welfare Services (JICWELS)

- Acceptance Support for Foreign Professional Department TEL: 03-6206-1138
- Consultation with Filipinos TEL: 03-6206-1142
- Consultation with Indonesians TEL: 03-6206-1149
- Consultation with Vietnamese TEL: 03-6206-6991