

To all Candidates for EPA Nurses/Care Workers

Procedures for Candidates for EPA Nurses/Care Workers Who Have Failed the National Examination in the Last Year of Their Residence Period to Return to Their Homelands After Termination of the Employment Contracts, Etc. (For Candidates)

Acceptance Support for Foreign Professional Department
Japan International Corporation of Welfare Services (JICWELS)

The EPA candidates for nurses and care workers who came to Japan under the Economic Partnership Agreement (EPA), who have failed the national examination during the length of stay based on the EPA (except those who became the subject for the special extension) or who have failed the national examination after being the subject of the special extension in previous year, must return to their homelands before the expiration of their status of residence. We hereby inform you of the procedures and notes for your smooth return.

(*) The procedures for the special extension will be announced to the accepting facility around the end of March 2022.

1. Procedures for Return

(1) Decision of the date of termination of your employment contract

The employment contracts of the EPA candidates will not be terminated immediately after their failure in the national examinations. They are allowed to continue working until the end of their residence period as long as they train or work to obtain the knowledge and skills necessary to acquire the national licenses. If you wish to terminate the employment contract before the expiration of your residence period, please consult with your accepting facility and start the procedure to terminate the employment contract.

The termination of the employment contract will be decided based on Japanese labor related laws. If you have any questions or difficulties about the procedure to terminate the employment contract, please contact the consultation desk of JICWELS.

<Consultation Desks of JICWELS>

• Consultation desk (Mondays to Fridays) 0120-115-311

*English, Indonesian, Vietnamese and Japanese are available

Consultation is also available by e-mail (sodan@jicwels.or.jp)

(2) Determination of the date of return

After deciding the termination of the employment contract, please consult with your accepting facility to determine when to return. If you stay in Japan three months or longer after the termination of the employment contract, your status of residence may be cancelled. Please return to your country soon after the termination of your contract.

The staff of your accepting facility is responsible for confirmation of your departure from the outbound airport.

Therefore, please decide the date of return and the outbound airport, throughout a talk, considering the convenience of a person in charge of the facility as well.

(3) Questionnaire

Please fill in the questionnaire sheet of JICWELS and submit it to your accepting facility before returning to your country. The accepting facility logs into EPA integrated system (<https://jicwels.net/fac/Account/Login>) first, then you type in your questionnaire on EPA integrated system. After you finished typing it, the accepting facility submits it to JICWELS.

(4) Registration Card for Contact

Please submit a registration card for contact (such as your full name, address or e-mail address), through your accepting facility since JICWELS and government affiliated agencies will provide a variety of support services to former EPA candidates after their return. The information of your card will be provided for to the relevant ministries and agencies of the Japanese government, as well as the implementers of the learning support programs of JICWELS. When the information such as your address or e-mail address of your registration card was changed, please inform JICWELS (learning-support@jicwels.or.jp) of your new information. (You must inform JICWELS of the change even if you do not wish to receive support services.)

2. Notes for Return

(1) Returning expenses

The cost of repatriation of the candidates shall be shouldered by the accepting facility, except in the case that the termination of the contract is heavily attributable to the candidates.

“The case regarded as heavily attributable to the candidates” is, for example, the case the candidate is deserved to the punitive dismissal based on the working regulations stipulated by the accepting facility. It is not regarded as heavily attributable to the candidates if they do not acquire the national qualification.

(2) Stay after the expiration of your status of residence

You cannot stay in Japan after the expiration of the period of residence. Please consult with your accepting facility if there is any possibility that you may not be able to return home before the expiration of the period of residence due to hospitalization or any other inevitable reason.

Besides, even within the period of stay, if you stay for 3 months or more with the employment contract terminated, your status of residence may be revoked, and you may be considered as an illegal stay. It is desirable to return to homeland as soon as possible after the employment contract ends.

(3) Transport of Packages

There are three ways to send your packages to your country: air mail, Surface Air Lifted (SAL), and surface mail. Air mail is fast but relatively expensive. Surface mail is relatively inexpensive, but it may take a couple of months to receive it. When economical air mail, SAL, is used, it takes about ten days to arrive in the Southeast Asia region.

When the accepting facility provides you with a PC, electric dictionary and/or any other articles, please be sure to return them before you deliver the packages. Further, there is no rule who will bear the cost of transport.

(4) Carry-on Baggage and Check-in Baggage

You must pay the excess baggage charge when your baggage exceeds the weight limit. Please directly confirm each airline about the size limit, the weight limit or number limit for carry-on baggage and check-in baggage, and also about the items etc. which can be brought in, in advance. Further, there is no rule who will bear the excess baggage charge.

(5) Residence Card

Your residence card will be returned to you after being punched during the embarkation procedure at the airport. The accepting facility may require a copy of your residence card after you return to your country. We recommend you keeping your card or a copy of it.

(6) Procedure for the change the place of residence of the EPA candidates

When moving out of Japan (return home), the EPA candidates must need to do the procedure for move-out. A move-out notice must be submitted to the municipal office of residence within 14 days before the date of moving out.

(7) Payment of salaries

The accepting facility is responsible for the payment of unpaid salaries by the return of candidates. However, the facility may remit salaries overseas after their return under unavoidable circumstances.

(8) Other cancellation, settlement, etc.

Please be sure to cancel the personal contracts for your cellular phone, internet, credit card and others for settlement before you return home. As their assignment to your friend or colleague may be prohibited by law beside may cause problems, please definitely cancel the contracts. Further, in case that invoice such as utility expenses comes after you return home, please deposit expected amount for the invoice with the accepting facility or housemate (when you share a room with) in advance.

(9) Payment of residence taxes

Residence taxes imposed on incomes generated from January to December are deducted from monthly salaries from June in following year. You have to settle all residence taxes generated during your stay (from June, 2022 to May, 2023) in Japan in advance, before returning to your country. Payment must be made for the municipality where you lived on January 1, 2022.

(10) Lump Sum Withdrawal Payment from the Pension Fund

You can claim the Lump Sum Withdrawal Payment from the Pension Fund from your country within two years after the date when you no longer have a residence in Japan. Your pension handbook is required for this application. Please

receive your pension handbook from the accepting facility before your resignation when they keep it.

<Detailed Procedure for Claiming a “Lump Sum Withdrawal Payment”>

URL : <https://www.nenkin.go.jp/service/jukyu/sonota-kyufu/dattai-ichiji/20150406.html>

Indonesian: <https://www.nenkin.go.jp/international/japanese-system/withdrawalpayment/payment.files/F.pdf>

Filipino:

<https://www.nenkin.go.jp/international/japanese-system/withdrawalpayment/payment.files/G.pdf>

Vietnamese:

<https://www.nenkin.go.jp/international/japanese-system/withdrawalpayment/payment.files/I.pdf>

【Reference: In case of the Philippines】

The Agreement between Japan and the Republic of the Philippines on Social Security became effective on 1 August 2018. As a result, dual coverage by Japan and the Philippines are eliminated, as well as your Japanese coverage period and Philippine coverage period are totalized. Please enquire Japan Pension Service for the details.

(Reference1) URL of Japan Pension Service

<https://www.nenkin.go.jp/oshirase/taisetu/2018/201805/20180525.html>

(Reference 2) URL of Ministry of Foreign Affairs

https://www.mofa.go.jp/mofaj/press/release/press4_006048.html

(11) Issuance of Certificate of Employment

When you need a certificate of employment, please ask your accepting facility to issue it before you return. Please get it from the facility before you return to your country.

3. Notes for after the return

(1) Procedure to Take the National Examination in the Coming Years

1) Candidates for nurses

It is possible for candidates for EPA nurses to take the Japanese national nursing examination even after the return. For the application, the certificate of eligibility for admission to the national examination, which has been already issued, is required. Please be sure to take it with you and keep it safe as it will not be reissued.

The details for application procedure will be delivered to your e-mail address mentioned in the “Registration Card for Contact” from JICWELS or government affiliated agencies. JICWELS also publishes the details on our website. (Usually around October.)

Necessary documents for an application such as an application form or a photographic mount for examination can be obtained at the Japanese Embassy in your country.

In addition, when you visit Japan again for the purpose of taking the national nursing examination, it is necessary to obtain a visa for “Temporary Visitor” at the Japanese Embassy or the Japanese Consulate General in your country. (You can find the contact information in the category of [Inquiries regarding visa].)

<Inquiries>

Examination & License Department, Medical Professions Division, Health Policy Bureau, Ministry of Health, Labor and Welfare (MHLW)

TEL: 03-5253-1111 (Extension: 4129)

2) Candidates for care workers

It is possible for EPA candidates to take the national examination for certified care workers even after the return. For application, the admission ticket for examination issued already (or the notice of failure) is required.

Please be sure to take it with you and keep it safe. It is not necessary to submit “Certificate of practical experience” if you submit “Certificate of eligibility for admission to the national exam” instead.

For those who returned to their homeland after qualifying for the National Examination for certified care workers, “Guideline for the application” will be sent to your e-mail address mentioned in the “Registration card for contact” from JICWELS or government affiliated agency. It will also be posted on the JICWELS website (usually around July).

There are two ways to apply, which are ①on the web or ②by in writing. However, it is only limited to those mentioned below to apply on the web.

- Those who are qualified to take the exam by receiving the admission ticket for the national examination for certified care workers from the past examination.
- Those who are able to pay the exam fee by credit card or by remitting through an agent from convenience store in Japan (it is not acceptable by remitting from the bank, or convenience store outside of Japan).

For the details, please refer to “Information of the procedures for the application (受験手続についてのご案内)” which will be posted on JICWELS website.

In addition, when you visit Japan again for the purpose of taking the national examination for certified care workers, it is necessary to obtain a visa for “Temporary Visitor” at the Japanese Embassy or the Japanese Consulate General in your country. Please complete the procedures in advance. You can find the contact information in the category of [Inquiries regarding visa].

NOTE!! THIS IS ABOUT ELIGIBILITY REQUIREMENTS FOR NATIONAL EXAMINATION!!

The candidates who have completed the technical caregiving training (介護技術講習), or who have completed or have taken either the “long-term care process (介護過程)” or the “long-term care process Ⅲ (介護過程Ⅲ)” of the Practitioner training (実務者研修) are exempt from the practical skills test up to third examination conducted. (This exemption does not relate to whether you take the written test of the national examination for certified care workers or not. Up to three consecutive examinations held after you completed or taken training etc. are the subject for the exemption from the practical skills test.) Please note that for the 4th and subsequent examinations, you must take the practical skills test, or you must complete or took the training etc. again, and you must apply for the

exemption of the practical skills test.

<Inquiries>

Examination Division of the Center of Social Welfare Promotion and National Examination

TEL: 03-3486-7521

E-mail: epa@sssc.or.jp

<Inquiries regarding visa>

- Japan Visa Application Centre : JVAC (Indonesia)
<http://www.vfsglobal.com/japan/indonesia/Japanese/index.html>
Address: Kuningan City Mall, 2nd floor No. L2-09A,
Jl. Prof. Dr. Satrio Kav. 18,
Setiabudi, Kuningan, Jakarta 12940 - Indonesia
TEL: +62-21-3041-8715
- Embassy of Japan in the Philippines
Address: 2627 Roxas Blvd., Pasay City, Metro Manila, 1300, Philippines
TEL: +63-2-8551-5710
- Embassy of Japan in Vietnam
Address: 27 Lieu Giai, Ba Dinh, Hanoi, Vietnam
TEL: +84-24-3846-3000

(2) Notes for when staying in Japan after changing to other status of residence

When an EPA candidate changes his/her status of residence to those for other than “Designated Activities” (e.g. Spouse of a Japanese man/woman, etc.) and takes the national examination while continuously staying in Japan, considerations such as the learning support programs offered by the Ministry of Health, Labor and Welfare will no longer be provided because of the new status of residence is not aiming for acquisition of the national license.

(3) Support for the Returned Candidates

The Japanese government provides the following programs as support for returned candidates for EPA nurses/care workers. (Achievements in FY 2021)

If you wish to take the following learning supports after your return to your country, please be sure to submit your registration card for contact to your accepting facility before returning home. Also, when the information such as your address or e-mail address in your registration card was changed, please inform JICWELS (learning-support@jicwels.or.jp) of your new information. (Any information of the following programs etc. will not be provided you if you do not inform JICWELS of the change.)

[1] Trial Examination in Your Country (Nursing/Caregiving)

- [2] Learning Support by e-Learning (Nursing/Caregiving)
- [3] Correspondence Correction Course (including Video Lecture for measures of the National Examination),
and Installation of the Learning Consultation Desk (Nursing/Caregiving)
- [4] Distribution of self-challenge questions by e-mail and providing with updated data as well as a booklet of
revision point of textbook (Caregiving)
- [5] Career Fair for Japanese Companies at Japanese Diplomatic Offices Overseas (Nursing/Caregiving)